



EMERGENCY PROCEDURES

In the event of an emergency, illness or other problem, parents will be called at work or at home. If the parent cannot be reached, emergency contacts indicated by the parent on their Schoolspeak profile will be contacted. It is the parent's responsibility to inform the school immediately if there are any changes for these emergency numbers. In serious emergencies, 911 will be called first and then the parents or guardians will be notified.

Emergency and Emergency Weather Procedures

Fire:

Fire drills are held monthly. In the event our school is severely damaged the children will be held in the parish church or cafeteria and parents/ guardians will be called to pick up their child.

Tsunami warning:

The school is in a tsunami zone. The following procedures have been adopted in the event of a tsunami warning:

- If a warning is issued and a tsunami is imminent, the entire school will be evacuated via staff cars to the pavilions at the 12 mi. marker on Kokee Rd. **This is the meeting place and pick up for parents to come and pick up their children.**
- If a watch or warning is issued before school begins, the school will close.
- If a watch occurs during the school day, learners will stay at school until parents or another designated person picks them up.

Hurricane / Tropical Storm:

Hurricane or tropical storm watches are issued by the National Weather Service 36 hours prior to the arrival of the storm effects. Hurricane or tropical storm warnings are issued when one of these storms could affect Kauai in 24 hours or less. When a warning is issued school will be closed. When a watch is issued, we will monitor the storm and make decisions about school closure before the issuance of a warning.

Flash Flood:

In case of a flash flood warning, tsunami procedure will be enacted.

Earthquake:

Should an earthquake of significant magnitude occur on Kauai, we can anticipate considerable disruption to our road networks. The children will be taken care of by the school staff until everyone is picked up by a parent / guardian.

Chemical/Hazmat Danger:

“Shelter in Place” emergency will require all learners to be held in a common area until an ALL CLEAR is reported by the Hawaii Emergency management agency or the Kauai Emergency Management Agency via AM/FM radio. “Shelter in Place” is activated by the Civil Defense air attack siren.

Parents/guardians will be contacted via text and email upon activation of emergency procedures.

SCHOOL CLOSINGS

If it is announced on the radio or television that the public schools are closing, it is likely that St. Theresa School will also be closing. It is important to listen to a local radio station for possible confirmation.

Schoolspeak Notification: STS will utilize the text and email message features to notify families of emergency procedure activation. Please be sure to keep Schoolspeak profiles updated with best contact numbers. Learners and teachers will not use their cell phones in the event of an emergency.